



Anoka-Hennepin School District
2727 North Ferry Street
Anoka MN 55303

Contract AHC597.0
Initial Contract

The Anoka-Hennepin School District hereby awards a contract to Furnish and Deliver GBC Laminators, Film and Service agreements as per RFQ 21513Q, to ACCO Brands USA LLC., Four Corporate Drive, Lake Zurich, IL 60047.

CONTRACT TERMS

1. SCOPE

The District is entering into an agreement with a Contract Vendor to furnish and deliver GBC Laminators, Film and Service agreements, as needed throughout the contract period.

2. DEFINITIONS

The term:

- **District** refers to Anoka-Hennepin School District and any department or board of the School District.
- **Contract Vendor** refers to the company that has been awarded a contract as a result of Quotation 21513Q.
- **Contract** refers to this agreement, which has been prepared according to the terms and conditions of Request for Quotation #21513Q and any addenda issued prior to the execution of this agreement. These documents form the contract, and are as fully a part of the contract as if attached to this agreement.
- **RFQ** means Request for Quotation

3. CONTRACT PERIOD

The initial Contract resulting from this quote will be for a two-year term commencing upon receipt of signed contract and continuing through December 31, 2022.

4. CONTRACT PRICING

Contract pricing resulting from this request must remain firm for the full contract period. During the contract term, the successful Vendor must pass on to the District all discounts and price reductions made available to other customers using similar services. At no point will the Vendor be allowed to raise cost above the stated contract price. All contract pricing must include freight and all other costs associated with the purchase of these items or services. No additional fees will be allowed.

Refer to Attachment A for contract pricing.

5. ESCALATION

Price increases must be accompanied with manufacturer documentation and CPI reference for this industry and region. Any price increases will be negotiated between the District and the Vendor annually, during the month of November.

Maximum escalation percentages have been provided by the Contract Vendor for each year of the contract.

These percentages are as follows:

5% - first year of renewal period (January 1, 2023 – December 31, 2024)

6. CONTRACT REVIEW

Upon request, the District will meet with the Contract Vendor annually during the month of November to review the contract resulting from this quote.

7. CONTRACT RENEWAL

The District reserves the right to renew the contract bi-annually (24-month term) at the same terms and conditions upon mutual agreement of the contracting parties.

8. CONTRACT ASSIGNMENT

The Contract Vendor will not assign this contract, in whole or in part, or any monies due or that would become due hereunder, without written consent of the District. If the District consents to the Contract Vendor assigning this contract, in whole or in part, or any monies due or that would become due, the instrument of assignment will contain a clause that states what the right of assignee is and that any monies due to the Contract Vendor will be subject to prior liens of all persons, firms and corporations for the services rendered or materials supplied for the performance of this contract.

9. CONTRACT VENDOR PERFORMANCE

The Contract Vendor shall make every reasonable effort to maintain staff to deliver the solution purchased by the District. The Contract Vendor shall immediately notify the District in writing whenever it is unable to, or reasonably believes it is going to be unable to, provide the agreed-upon quality and quantity of services. Upon such notification, the District shall determine whether such inability requires a modification or cancelation of the contract.

10. REIMBURSEMENT OF LIQUIDATED DAMAGES

If the Contract Vendor fails to meet the specifications, terms and conditions in this document, for any reason, the District may deduct as liquidated damages from any money due or coming due to the Vendor the cost of purchase by the District on the open market. Any monies deducted are not to be construed as a penalty, but as liquidated damages to compensate for the additional costs and inconvenience incurred by the District.

11. CONTRACT VENDOR FINANCIAL STABILITY

The District may request a copy of the Vendor's financial records prior to contract award or during the Contract period.

12. CONTRACT REPORTS

Upon request the Contract Vendor will provide detailed year-end usage reports for contracts one or more years in duration. Each report must include but is not limited to:

- PO number
- the item stock number
- item description
- number of units ordered
- the price per unit

Reports must be submitted in excel and sent via e-mail to Lois.Irber@ahschools.us.

13. PURCHASE ORDERS

All orders authorized by the District for merchandise or services are initiated by a duly signed purchase order. The Contract Vendor shall not accept orders from the District without the benefit of a purchase order.

Purchase orders will be emailed to Contract Vendor. The Contract Vendor agrees to verify pricing, product description, availability and to email back a confirming copy of the purchase order with any discrepancies noted before filling the purchase order. This information should be emailed to PurchOrders@ahschools.us

All correspondence, including shipping labels, packing lists, and invoices, must reference the Purchase Order number.

If the Contract Vendor is unable to fulfill the Purchase Order under the terms of the contract, the District reserves the right to cancel the order in part or whole and purchase the merchandise on the open market.

14. QUANTITIES

No guarantee of minimum or maximum quantity or amount is either made or implied. The District shall neither be compelled to order any quantity of any item nor limited in the total quantity of any item. Orders must be filled to the District's unit of measure. The quantity of merchandise delivered shall not be greater than the amount specified on the Order unless such additional quantities are to be accepted by the District at no charge.

15. COMPLIANCE WITH LAWS

All items and services provided must comply in quality, type of materials, and methods of manufacture with all applicable Local, State, and Federal laws pertaining thereof.

16. RETURNS

All products delivered will be in class "A" quality, with a 100% satisfaction guarantee. The District will not be responsible for any costs related to the delivery of unacceptable or defective items.

Should the merchandise be delivered in an unacceptable condition, the District requires the Contract Vendor to provide a return authorization and replacement for the merchandise, in a timely manner.

17. WARRANTY

The Contract Vendor warrants that the merchandise will conform to the District's description and any applicable specifications shall be of good merchantable quality and fit for the known purpose for which it is sold. This warranty is in addition to any standard warranty or service guarantee given by the Contract Vendor to the District or any warranty provided by law. Contract Vendor shall perform any necessary adjustments and/or service calls necessary for peak performance of specified equipment at no additional cost to the District for the duration of the warranty period.

18. DELIVERY

All merchandise shall be delivered to 2727 N Ferry Street, F.O.B. Destination, no freight charges allowed, during District business hours, 7:00 a.m. to 2:00 p.m. C.S.T./C.D.T., Monday through Friday, excluding District holidays. Cost of delivery of merchandise is included in unit prices. Cartons not marked properly may be refused upon arrival or may be returned at the Contract Vendor's expense. Drivers must assist in unloading or the delivery may be refused.

Merchandise delivered in packages, cartons, or crates are accepted only with the guarantee that upon the removal from such packaging, the merchandise is found in first class condition without any defect, or they must be removed and replaced without additional charge to the District.

19. CONTRACT VENDOR PERSONNEL

All Contract Vendor personnel performing work on District property must wear a clearly visible company name badge that is easily recognizable by school/site staff, and have a criminal background screening that clearly shows no crimes have been committed against children. The Contract Vendor will keep Employee Screening records on file for any personnel delivering merchandise or performing service under this contract. The District reserves the right to audit these records at any time.

20. TAXES

Minnesota Taxes: Instrumentalities of the State of Minnesota are not subject to the State of Minnesota Sales Tax pursuant to Minnesota Laws of 1967, Extra Session, Chapter 32, Article XIII, Section 25, Subd. 1, Para. (J).

Telecommunication Excise Tax: The District falls under the category of State and Local Governments thus under regulations prescribed by the IRS, no tax shall be imposed under section 4251 upon any payment received for services or facilities furnished to the government of any State, or any political subdivision thereof, or the District of Columbia.

Excise Taxes: Instrumentalities of the State of Minnesota are not subject to Federal Excise Taxes. Individual exemption certificates will be furnished upon request if needed by the successful Contract Vendor to reclaim such charges.

21. INVOICING AND PAYMENT

The District will pay undisputed invoices within 35 days of receipt. "Date of Receipt" means the completed delivery of the goods or services or the satisfactory installation, assembly or specified portion thereof, or the receipt of the invoice for the delivery of the goods or services, whichever is later (MN Statute 471.425).

Invoices should be mailed directly to the Purchasing Department at the Educational Service Center, 2727 North Ferry Street, Anoka, Minnesota, 55303.

22. INSURANCE AND BONDS

Performance Bond: All Contract Vendors entering into a contract with the District for \$10,000.00 or more may be required to provide a Performance Bond for 100% of the contract. Performance Bond must be furnished within 10 days of award notice of the contract. Due to prior work history with the District, the requirement for a performance bond has been waived.

Commercial General Liability Insurance: Contract Vendor will maintain insurance with limits of at least \$1,500,000 each occurrence for commercial general liability including bodily injury, property damage, personal injury, product liability and contractual liability through the effective period of the contract. Policies will name the District as an additional insured on a primary basis with respect to the operations of the Contract Vendor using form CG2026 or its equivalent.

Worker's Compensation Insurance: The Contract Vendor must provide worker's compensation insurance for all its employees and, in case any work is subcontracted, the Contract Vendor will require the subcontractor to provide worker's compensation insurance in accordance with the statutory requirements of the State of Minnesota, including Coverage B, Employer's Liability, at limits not less than \$100,000.00 bodily injury by disease per employee; \$500,000.00 bodily injury by disease aggregate; and \$100,000.00 bodily injury by accident.

Commercial Automobile Liability Insurance: The Contract Vendor will be required to maintain insurance protecting it from bodily injury claims and property damage claims which may arise from operations of vehicles under the contract whether such operations were by the Contract Vendor, a subcontractor or by anyone directly or indirectly employed under the contract. The minimum insurance amounts will be \$2,000,000.00 per occurrence Combined Single Limit (CSL).

Errors and Omissions (E & O) Insurance: The Contract Vendor may be required to maintain insurance protecting it from claims the Contract Vendor may become legally obligated to pay resulting from any actual or alleged negligent act, error or omission related to the Contract Vendor's professional services required under this contract.

The minimum insurance amounts will be:

\$2,000,000.00 per occurrence
\$2,000,000.00 annual aggregate

The Contract Vendor may be required to submit certified financial statement providing evidence the Contract Vendor has adequate assets to cover any applicable E & O policy deductible.

Contract Vendor will notify District of any changes in insurance coverage or carrier by Contract Vendor or any subcontractor.

23. ACCESS TO RECORDS AND AUDIT

Contract Vendor's books, records, documents, and accounting procedures and practices relevant to the contract are subject to examination by the District and either the Legislative or State Auditor, as authorized by Minnesota Statute 16A.055. Such data are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under the contract. The Contract Vendor agrees to maintain such data for a period of 3 years from the date services or payment was last provided or made, or longer if any audit in progress requires a longer retention period.

24. DISTRICT SUPPORT

The Contract Vendor must provide a dedicated account representative, sales representative and accounts receivable to assure continuity of service and support to the District. The Contract Vendor must notify the District immediately of any changes in support staff.

25. PERMISSION TO PROCEED – Not Applicable

26. INDEPENDENT CONTRACTORS

The Contract Vendor or its employees will not be considered employees of the District while engaged in the performance of any services required herein and shall be independent contractors. Any and all claims that may arise under the Workers Compensation Act of Minnesota on behalf of said employees, and any and all claims made by any third party as a consequence of any act of omission on the part of the work or service provided to be rendered herein, shall in no way be the obligation or responsibility of the District.

27. RESPONSIBLE CONTRACTOR – Not Applicable

28. PREVAILING WAGE – Not Applicable

29. OSHA

All Contract Vendors must comply with OSHA regulations where applicable to this contract in that the seller warrants that the product sold or service rendered to the buyer shall conform to the standards and/or regulations promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970 (29V.X.C. 651, PL 91-596).

30. SAFETY

The Contract Vendor will comply with all state and federal laws as they relate to employee safety.

31. DISTRICT POLICY AND PROCEDURES

The Contract Vendor will follow the District's policies and procedures while providing services in the school setting. District policies may be found on the District's website.

32. SECURITY COMPLIANCE ON DISTRICT PROPERTY

All work performed on District property shall be in compliance with District security policies, e.g., each person who needs to enter a District building shall sign in on the designated visitor log in the building office. The log shall include a date of entry, employee name, contractor name, time entering the building and time leaving the building.

The Contract Vendor will keep personnel screening records on file for any personnel under the resulting quote. This will include records of Criminal Background Screening.

33. HOLD HARMLESS

The Contract Vendor shall indemnify, hold harmless, and defend the District and its employees against any and all liability, loss, costs, damages, expenses, claims, or actions, including attorney fees that the District and its employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the Contract Vendor or its agents, servants, or employees, in execution, performance, or failure to adequately perform the Contract Vendor's obligations pursuant to this contract. The District shall also be indemnified for any attorney's fees it incurs to enforce this indemnification provision or any other indemnification provision in the contract.

34. FORCE MAJEURE

Neither party shall be held responsible for delay, nor could failure, to perform when such delay or failure is due to any of the following unless the act or occurrence could have been foreseen and reasonable action have been taken to prevent the delay or failure:

- Fire, Flood, or Epidemic
- Strikes
- Wars
- Acts of God
- Unusually severe weather
- Acts of public authorities

- Delays of defaults caused by public carriers

Provided the defaulting party give notice as soon as possible to the other party regarding the inability to perform.

35. DUTIES TO MITIGATE

The contract between the District and the successful Contract Vendor shall be governed by the laws of the State of Minnesota. Both parties shall use their best efforts to mitigate any damages that might be suffered by reason of any event giving rise to remedy hereunder. Attorney's fees If suit is brought by either party to this Quote to enforce any of its terms (including all component parts of the quote documents), and the District prevails in such suit, the Contract Vendor shall pay all litigation expenses incurred by the District, including attorney's fees, court costs, expert witness fees, and investigation expenses.

36. DISCRIMINATION

During the performance of this contract, the Contract Vendor shall not unlawfully discriminate against any employee or applicant for employment because of race, color, creed, religion, gender, national origin, sexual orientation, disability, age, marital status, or public assistance status. The Contract Vendor will take affirmative action to ensure that applicants are employed and that employees are treated equally during employment, without unlawful discrimination because of their race, color, creed, religion, gender, national origin, disability, age, marital status, sexual orientation, or public assistance status. The Contract Vendor shall also comply with any applicable federal or state laws regarding nondiscrimination. The following list includes, but is not meant to limit, laws that may be applicable:

- Minnesota Statute Ch. 363
- The Equal Employment Opportunity Act of 1972
- Executive Order 11246
- The Rehabilitation Act of 1973
- The Age Discrimination in Employment Act of 1967
- The Equal Pay Act of 1963
- Minnesota Statute 181.59
- The Job Training Partnership Act of 1982

This contract may be canceled or terminated by the School Board and all money due, or to become due under the contract may be forfeited for any subsequent violation of the terms or conditions of this contract.

37. INFRINGEMENT ON ADJOINING PROPERTY – Not Applicable

38. TEMPORARY FACILITIES – Not Applicable

39. UTILITY CLEARANCES – Not Applicable

40. USE OF THE DISTRICT PROPERTY – Not Applicable

41. CLEANUP – Not Applicable

42. SPECIAL CONTROLS – Not Applicable

43. PUBLICITY AND ADVERTISING

Contract Vendor shall not use in its external advertising, marketing programs, or other promotional efforts, any data, pictures or other representation of the District except on the specific, written authorization, in advance, of the District's Department of Public Relations.

44. PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

Any employee or official of the District, elected or appointed, who take, receive, or offer to take or receive, either directly or indirectly, any rebate percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to or from any person, partnership, firm, or corporation offering, submitting pricing for, or in open market seeking to make sales to the District shall be deemed guilty of a felony and upon conviction such person or persons shall be subject to punishment of a fine in accordance with state and/or federal laws.

45. DAMAGE TO DISTRICT PROPERTY

Any damage done to District property by the Contract Vendor's staff or equipment will be repaired at the expense of the Contract Vendor.

46. QUALITY OF WORK - Not Applicable

47. JOINT PURCHASING – Not Applicable

ACCEPTANCE

The undersigned hereby acknowledges that they have read and understand the contract documents and hereby agrees to furnishing and delivering GBC Laminators, Film and Service agreements throughout the District. Contract Vendor further acknowledges that these documents constitute a contract between ACCO Brands USA LLC and Anoka-Hennepin School District.



(Authorized Signature)

Tracey Wooten
(Print or Type Name of Signatory)

Director Sales & Service Operations
(Title)

ACCO Brands USA LLC
(Organization)

1/6/2021
(Date)


(Authorized Signature)

Tiffany Audette, CPPB
(Print or Type Name of Signatory)

Purchasing Manager
(Title)

Anoka-Hennepin School District
(Organization)

1/7/2021
(Date)

ACCO Brands USA LLC. Support Staff

Title	Name	Email	Phone
Sales Representative- Equipment	Stephanie Grizzard	Stephanie.grizzard@acco.com	(662) 480.3437
Sales Representative - Supplies	Jordan Lambert	Jordan.lambert@acco.com	(662) 480.3243
Customer Service	Customer Care	directar@acco.com	(800) 217.7116
Accounts Receivable	Customer Care	customersupport@acco.com	(800) 723.4000

Anoka-Hennepin School District Contacts

Title	Name	Email	Phone
Contract	Lois Irber	Lois.Irber@ahschools.us	(763) 506.1303
Purchasing Manager	Tiffany Audette	Tiffany.Audette@ahschools.us	(763) 506.1306
Purchasing Supervisor	Brian Marquis	Brian.Marquis@ahschools.us	(763) 506.1302
Accounts Payable	Kathryn Ostrom	Kathryn.Ostrom@ahschools.us	(763) 506.1313

Attachment A - Contract Pricing

Line #	Vendor #	Item Description	Unit of Measure	Contract Pricing good thru 12/31/22
1	1710740	GBC HeatSeal Ultima 65 Thermal Roll Laminator, 27" Maximum Width, 10 minute warm up	Each	\$1,532.40
2	1154314	Cabinet for GBC Ultima 65 Laminator (listed above)	Each	\$505.12
3	300004	Laminating film, 25" x 500', 1" Poly-In core, Nap 1, 1.5 Mil, Ultima 65 (24G028)	1 box of 2 rolls	\$39.38
4	3126061	Laminating film, 27"x 500', 1" core, Nap 1, 1.5 Mil, Ultima 65 (24G040)	1 box of 2 rolls	\$55.12
5	3125140	Laminating film, Docuseal, 27", 1" core, Nap 1, 1.5 Mil, Docuseal 2700 (24G047)	1 box of 2 rolls	\$81.04
6	3000004EZ	GBC Ultima 65, EX Load Gray End Cap Laminating Roll Film, 25" x 500' roll width, 1.5 Mil., Standard temp	1 box of 2 rolls	\$59.98
7	1701720EZ	GBC HeatSeal Pinnacle 27 EZload Thermal Roll Laminator, 27" Max. Width, 8-10 minute Warm - Up	Each	\$1,532.40
8	3748207EZ	Laminating Film 25" x 500', 1.2 mil for Pinnacle 27 EZload	1 box of 2 rolls	\$76.07
9	EMA	Extended Maintenance Agreement for Ultima 65 when purchased with the laminator		\$377.60
10	EMA Renewal 1	Extended Maintenance Agreement for Ultima 65 on first renewal		\$392.70
11	EMA Renewal 2	Extended Maintenance Agreement for Ultima 65 on second renewal		\$408.41
12	EMA Renewal 3	Extended Maintenance Agreement for Ultima 65 on third renewal		\$424.75
13	EMA	Extended Maintenance Agreement for GBC HeatSeal Pinnacle 27" when purchased with the laminator		\$366.40
14	EMA Renewal 1	Extended Maintenance Agreement for GBC HeatSeal Pinnacle 27" on first renewal		\$381.06
15	EMA Renewal 2	Extended Maintenance Agreement for GBC HeatSeal Pinnacle 27" on second renewal		\$396.30
16	EMA Renewal 3	Extended Maintenance Agreement for GBC HeatSeal Pinnacle 27" on third renewal		\$412.15



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/6/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Commercial Lines - (513) 852-6300
USI Insurance Services LLC
222 S. Riverside Plaza, Suite 900
Chicago, IL 60606

INSURED
ACCO Brands USA LLC
4 Corporate Drive

Lake Zurich, IL 60047-2997

CONTACT NAME: Janet Keating
PHONE (A/C, No, Ext): 312-766-2023 FAX (A/C, No): 610-537-1964
E-MAIL ADDRESS: janet.keating@usi.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	ACE American Insurance Company	22667
INSURER B:	Travelers Property Casualty Co of America	25674
INSURER C:	Indemnity Insurance Company of North America	43575
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 15272313

REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		HDOG71451185	8/1/2020	8/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ISAH25310500	8/1/2020	8/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			ZUP31N3038520NF	8/1/2020	8/1/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WLRC67456919	8/1/2020	8/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as an additional insured with respect to general liability coverage in connection with the operations of the named insured, where required by written contract, in accordance with the terms and conditions of the policy.

CERTIFICATE HOLDER

Anoka-Hennepin School District
2727 North Ferry Street
Anoka, MN 55303

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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